

**EMPIRE STATE LEGAL FORMS, INC.**  
*America's Legal Forms Leader*  
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**PROCEDURES FOR DISSOLVING YOUR MARRIAGE  
FOR THOSE COUPLES WITHOUT MINOR CHILDREN.**

The enclosed forms packet is only appropriate for couples who have agreed upon all aspects of their divorce and are willing to execute a separation agreement that sets forth the terms of their agreement. This information is not a substitute for the advice of any attorney. Decisions that you make during your divorce proceeding can have permanent consequences. Accordingly, you may wish to contact an attorney for assistance. The blank forms may not be appropriate for your situation.

At least one of you (you or your spouse) must reside in the State of Ohio for a minimum of six months prior to filing your Petition for Dissolution with the Court.

**A. PREPARING YOUR DISSOLUTION PAPERS.**

1. Have a final copy of all documents and forms typed neatly and correctly on 8 ½ X 11 paper.
2. Have two copies made (in addition to original) of each form and document, except for the Separation Agreement (which requires three copies). One copy of each is for the husband, one for the wife. The original and other copy of the Separation Agreement will be filed with the Court as instructed later in these procedures.
3. The only document in this particular kit that you may wish to notarize is the Separation Agreement, however, you are not legally required to do so. The only documents that are required to be notarized are affidavits, and there are none in this kit.

**B. FILING YOUR PAPERS (locations are for Cuyahoga County only)**

1. Go to the Justice Center (1200 Ontario) to file for dissolution.
2. Take with you, and be prepared to leave in this order, all the originals of the Case Designation Sheet, the Petition for Dissolution of Marriage, the Waiver of Service of Summons and the Separation Agreement. These documents will be left with the Clerk. Be